

NIXON ELEMENTARY SCHOOL
2018-2019 PARENT-STUDENT HANDBOOK & CALENDAR
200 NIXON DRIVE, HIAWATHA, IOWA 52233
558-2188



Our Vision

Every Learner: Future Ready

Our Mission

To ensure all learners experience a rigorous and personalized learning experience so they have a plan, a pathway and a passion for their future.



Cedar Rapids Community School District

Our Beliefs

LEADERSHIP

We believe leadership is a collaborative action that empowers stakeholders to promote improvement.

INNOVATION

We believe innovative educational experiences foster creativity, promote personalized learning, and connect students' passions to their future world.

EQUITY

We believe equity of voices, resources, opportunities, and expectations is critical for the current and future success of every student.

STUDENT OWNERSHIP

We believe students are empowered to take ownership when they engage as partners in their learning.

CULTURE/CLIMATE

We believe all community members are valued and thrive in a safe, diverse, engaging, and growth-oriented culture/ climate while exhibiting respect for the well-being of self, others, and the learning environment.

STUDENT LEARNING

We believe all students deserve high quality instruction which provides academic, social, and emotional learning to prepare for a successful future.

Profile of a Graduate

CREATIVITY

COMMUNICATION

CITIZENSHIP

COLLABORATION

CRITICAL THINKING & PROBLEM SOLVING

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**DISTRICT MISSION:
Every Learner Future Ready**

NIXON MISSION:

The mission of the Nixon Elementary staff is to provide personalized opportunities for students to be life-long learners and responsible citizens.

DISTRICT VISION:

We know our Cedar Rapids elementary students are successful when we ensure all learners are provided with a rigorous academic program, personalized learning and opportunities for exploring their passions to be future ready.

NIXON VISION:

Nixon students will persist and succeed by having a growth mindset to become active and lifelong learners. They are determined to be future ready by taking on current academic and social challenges because they are confident, prepared, and take ownership of their learning.

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SCHOOL HOURS

- 8:20 Students arrive, and breakfast is served
- 8:40 Students go to classrooms
- 8:50 Tardy Bell

In the morning students should wait quietly at their assigned entrance until a teacher admits them into the building. Upon dismissal students should leave the school grounds immediately.

NIXON ELEMENTARY STAFF 2018-2019

Jeni Goebel..... OfficePrincipal	Megan Diveley..... 105Paraeducator	Carol Stone 111 Behavior Tech
Suzanne Layher Office Principal Secretary	Chelsea Phillips 104/105Paraeducator	Brent Paulson Gym PE
Denise Kinsella..... Office Counselor	Jessica Havlik..... 106Spec. Ed/CLASS	Lisa Pannkuk 200 Art
Amber Tatum 212 IDS	Lynn Madsen..... 106Paraeducator	Chelsea Bethwick..... 201Music
Caren Wasta 212Nurse	Lynette Perkins..... 106Paraeducator	Amy Grundmeyer IMC Media Specialist
Diane Hunt OfficeHealth Secretary	Kim Baldwin 106Paraeducator	Christin Bolin IMC Media Secretary
Amy Boyles..... 100Kindergarten	Dorry Ross 107 Preschool	Zach Mertens 202 Gold Team Facilitator
Andera Kessner 100Paraeducator	Rose Guinta 107 Preschool	Brooke Harmer 203 Gold Team Facilitator
Sheila Machart..... 101Kindergarten	Libby Richardson..... 108 Preschool	Jessica Gabriel 204 Gold Team Facilitator
Renee Steuber-Hudson..... 101Paraeducator	Karen Tinkey..... 108Paraeducator	Tara Casey-Toll..... 206Green Team Facilitator
Andrea Schoenbeck 102First	Kim Herr..... 108Paraeducator	Rainey Miller..... 207Green Team Facilitator
Amy Aarhus..... 103First	Kaitlin Scott..... 110 Preschool Spec. Ed.	Jenny Cochran 208Green Team Facilitator
Carina Meeker..... 104 Spec. Ed/Autism	Stacy Reutzell 110Paraeducator	Dianne Hunstad..... 209Green Team Facilitator
LuAnne Vlk 104Paraeducator	Christine Gallagher 111 Preschool Spec. Ed.	Laura Butschi 210Multi-Cat
Mandy Gaud 104Paraeducator	Amy Foster..... 109 Title 1	Denise Feltes..... 210Paraeducator
Nicole Kennedy..... 105Autism	Maria Dunham..... 109Paraeducator/	Beth Blanchett..... 210Paraeducator
Ariel Ballard 105Paraeducator	Volunteer Coord.	Jen Long..... 210Multi-Cat
Marsha Aspinnall 105Paraeducator	Jill Klein..... 111 GWAEA Speech	Teri Knipper 212 GWAEA

NON-DISCRIMINATION POLICY

It is the policy of the Cedar Rapids Community School District not to discriminate in educational programs on the basis of race, creed, color, gender, sexual orientation, marital status, gender identity, socioeconomic status, national origin, religion, disability, age (except for permitting/prohibiting students to engage in certain activities) or genetic information and in employment opportunities on the basis of age, race, creed, color, gender, sexual orientation, gender identity, national origin, religion, disability or genetic information. There is a grievance procedure for processing complaints of discrimination. If you have questions or a grievance related to this policy, please contact Rod Dooley, Executive Director of Equity, (RDooley@cr.k12.ia.us), and/or Linda Noggle, Executive Director of Talent Management, (LNoggle@cr.k12.ia.us), Educational Leadership and Support Center, 2500 Edgewood Rd NW, Cedar Rapids, IA, (319) 558-2000.

2018-2019 NIXON DAILY SCHEDULE

11:20 – 12:00..... Lunch/Recess.....	K/1
11:50 – 12:30..... Lunch/Recess.....	Green Team
12:15 – 12:55..... Lunch Recess.....	Gold Team

COMMUNICATIONS

It is the goal of the Nixon staff to keep communication open between school and home. Sometimes teachers will telephone parents at home or work, send emails, or contact families via text message to update families about their children or events happening at school. Calls to the teacher can be made between 8:10-8:35 and afterschool, or if something more last minute comes up, calls can also be made to the Nixon Main Office. Please note that during classroom instructional time, teachers will not be available for phone, text, or email contact. If there is an emergency, please contact the Main Office.

2018

August

2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6	7	8	9 <i>New Teacher Pre-Service</i>	10 <i>New Teacher Pre-Service</i>	11
12	13 <i>New Teacher Pre-Service</i>	14 <i>New Teacher Pre-Service</i>	15	16	17 <i>Teacher Pre-Service</i>	18
19	20 <i>Teacher Pre-Service Id al-Adha</i>	21 <i>Teacher Pre-Service Id al-Adha</i>	22 <i>Teacher Pre-Service</i>	23 <i>Day 1 First Day of Classes- Early Dismissal 2:20</i>	24 <i>Day 2 Staff Learning Day – Early Dismissal 2:20</i>	25
26	27 <i>Day 3</i>	28 <i>Day 1</i>	29 <i>Day 2</i>	30 <i>Day 3</i>	31 <i>Day 1 Staff Learning Day – Early Dismissal 2:20 Birthday Friday School Spirit Day</i>	

Nixon Attendance 558-2190

Breakfast \$1.75

Lunch \$2.70

Adult \$3.65

Extra Milk \$.50

EARLY DISMISSAL PROCEDURES FOR SEVERE WEATHER CONDITIONS

On rare occasion it is necessary to dismiss the students before the usual 3:50 P.M. dismissal time. Early dismissal will be broadcasted on radio and TC and a school message will be used and sent to current phone number. To be sure children are safe and that parents will know where their children will be, the school recommends the following:

1. Tell your child where to go is school is dismissed early. Plans must be made ahead of time and clearly outlined for the child since it is impossible to contact each parent.
2. Make alternate plans in case the first plan does not work (no one at home).
3. If both parents work and the child is to go home, the child should phone a parent from home.

DRILLS-FIRE, TORNADO, LOCKDOWN

Emergency drills are held periodically throughout the school year. During drills the students are required to act in a quiet, calm, and orderly manner. The fire drill is a continuous buzzing while the tornado and lockdown are announced over the intercom.



BICYCLES

We do not encourage primary age students to ride bicycles to school. Students who ride bicycles should:

- 1). Use appropriate hand signals and follow traffic regulations.
- 2). Use courtesy and care when riding bicycles.
- 3). Park bicycles in the space provided.
- 4). Lock bicycles to the bicycle rack.
- 5). Report anyone who is tampering with bicycles.
- 6). Walk bicycles on sidewalk.

HEALTH INFORMATION

A registered nurse is assigned to Nixon one day a week. She is on call for emergencies and can be reached any school day. A health secretary is assigned to our school daily. She is trained to give first aid for minor injuries and dispense medication.

Medication

Prescription medications must be stored in the clinic and are given to the students by the nurse, health secretary, or school secretary. Only prescription drugs are to be administered at school. The medication should be brought to school by parents. At that time parents will be asked to complete a permission form about the prescription.

STUDENT HEALTH AND WELL-BEING

Student Illness or Injury during the School Day

Students are sent to the clinic if they are injured or appear ill. Health office staff will attend to the student's complaint. This may include providing first aid, asking the student questions about how he/she feels, taking a temperature, making observations, talking to the teacher, and contacting the school nurse. If a student has a temperature of 100° F. or higher and/or illness related vomiting or diarrhea, the parent/guardian will be called and the student will be sent home. Other symptoms that influences the decision to send the student home include general appearance and functioning in the classroom. After a period of observation a decision will be made to do one of the following: (1) Attempt to notify the parent/guardian; (2) Allow the student to rest in the health office for a brief period. The student is to be fever-free without fever reducing medication before returning to school. Parents will also be notified of injuries that appear to be serious in nature or require medical attention.

2018

September

2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3 <i>Labor Day- NO SCHOOL</i>	4 Day 2 <i>Prime Time Testing</i>	5 Day 3	6 Day 1	7 Day 2 <i>Staff Learning Day – Early Dismissal 2:20</i>	8
9 <i>Rosh Hashanah 9-11</i>	10 Day 3 <i>6:00 PTA Meeting</i>	11 Day 1	12 Day 2	13 Day 3	14 Day 1 <i>Staff Learning Day – Early Dismissal 2:20 9:30 1st Grade – Wickiup Hill</i>	15
16	17 Day 2	18 Day 3 <i>Yom Kippur</i>	19 Day 1	20 Day 2	21 Day 3 <i>Staff Learning Day – Early Dismissal 2:20</i>	22
23	24 Day 1	25 Day 2	26 Day 3	27 Day 1 <i>PTA Dance-A-Thon</i>	28 Day 2 <i>Staff Learning Day – Early Dismissal 2:20 Birthday Friday Team Spirit Day</i>	29
30						

HEALTH SCREENINGS – HEARING, DENTAL, BMI, SEB, AND VISION

If you do not want your child to participate in school health screenings, please notify the health office in writing at the beginning of the year.

Hearing Screening: Grant Wood Area Education Agency (GWAEA) screens all students in Alternative Kindergarten (AK), kindergarten, and grades 1, 2, and 5. Students in the Early Learning Program with IEP's will be screened. Students in grades 3, 4, middle, and high school, who are new to the school that don't have a documented normal hearing test, and some students with a history of known hearing loss will also be tested. Follow up testing may occur periodically if previous hearing test results were not within normal limits. Parents/guardians with concerns about their child's hearing should contact the school nurse.

Dental Screening: St. Luke's Dental Health Center and HACAP partner to offer dental screenings to all Early Learning Programs, AK, kindergarten, grades 2 and 5, all students in elementary special education and elementary ELL programs, as well as others in selected grades. In addition to dental screenings, fluoride varnish application and dental sealants are offered to children enrolled in qualifying schools. Children will be bringing home a consent form to be completed by the parent/guardian to approve these dental services.

Iowa law requires that any student entering kindergarten and ninth grade provide a valid Iowa Department of Public Health Certificate of Dental. (*This form is available from your school nurse, dentist, or on the CRCSD Web site in the Student Services/Health Services section.*) The goal of this legislation is for each student to receive the benefit of early and regular dental care including prevention, and to establish a dental home for children who may not have one. It is also an opportunity to provide outreach to those families who have trouble accessing care.

BMI Screening: District health and/or PE staff members will screen height and weight of kindergarten and 5th grade students. If your child had a physical for this school year, we may use that height and weight data to calculate your child's BMI.

Social, Emotional, Behavioral Screening: Social, Emotional, Behavioral (SEB) Screening: Students in grades Kindergarten, 3, 5, 7, and High School will be screened to assess social, emotional, and behavioral well-being. The purpose of the screening is to identify areas where students may need some

additional support. Follow up screening and parent communication may occur if the results indicate the need for further attention. Parents/guardians with concerns about their child's social, emotional or behavioral well-being should contact the counseling or health office.

Vision Screening: Iowa law requires that any student entering kindergarten and third grade have a vision screening. To be valid, the vision screening shall be performed no earlier than one year prior to the date of enrollment and no later than six months after the date of the child's enrollment into both kindergarten and third grade. The vision screening may be conducted by a physician, optometrist, advanced nurse practitioner, physician assistant, local public health department, public or accredited nonpublic school, community based organization, free clinic, or child care center. An online screening may be conducted by a child's parent or guardian. A Certificate of Vision Screening Form is available on the district website in the student services/health services section. If the school does not receive a completed screening form kindergarten students will receive a consent form with the option to have your child screened at school and results sent to Iowa Department of Public Health. Third grade students will be screened at school and results sent to Iowa Department of Public Health. Parents/guardians with concerns about their child's vision should contact the school nurse/health office.

HEAD LICE

The Cedar Rapids Community School District head lice procedures follow recommendations from the Iowa Department of Public Health, Iowa Department of Education and Centers for Disease Control. The District's role is to support parents by emphasizing prevention, early detection and education.

Students with signs and symptoms of head lice will be referred to the health office for assessment. Parents/guardians of students found to have live lice or nits (eggs) within ½ inch of the scalp, will be notified and provided with information regarding treatment and management. In the elementary schools, families with a child in the classroom will receive a note from the health office along with information regarding identification and management of head lice. Students are not excluded from school for live head lice or nits.

It is important that families check their child's head for lice on a routine basis. Regular home screening is the most effective measure in preventing, identifying, and controlling head lice.

2018

October

2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	Day 3 1	Day 1 2	Day 2 3	Day 3 4	Day 1 5 <i>Staff Learning Day – Early Dismissal 2:20</i>	6
7	8 <i>Staff Learning Day – NO SCHOOL FOR STUDENTS Columbus Day</i>	9 <i>Staff Learning Day – NO SCHOOL FOR STUDENTS</i>	Day 2 10	Day 3 11 <i>7:45 – 8:15 Grandparents Breakfast</i>	Day 1 12 <i>Staff Learning Day – Early Dismissal 2:20</i>	13
14	Day 2 15	Day 3 16	Day 1 17	Day 2 18	Day 3 19 <i>Staff Learning Day – Early Dismissal 2:20</i>	20
21	Day 1 22 <i>6:00 PTA Meeting</i>	Day 2 23	Day 3 24	Day 1 25	Day 2 26 <i>Staff Learning Day – Early Dismissal 2:20 America Reads Day Birthday Friday Disney/Pixar Day</i>	27
28	Day 3 29	Day 1 30	Day 2 31 <i>Halloween</i>			

ARRIVAL AT SCHOOL

Students are encouraged to arrive at school no sooner than 8:30 a.m., unless they plan to eat breakfast at school, which is served at 8:20 a.m.

Exceptions are made for those students participating in before-school activities. Upon arrival, students are to report directly to their activities of their classrooms.

ABSENCE AND TARDINESS

We encourage regular attendance and punctuality. A student arriving at school after 8:50 a.m. must check in with the main office before going to their classroom. Parents are asked to please call the attendance line voice mail and notify us of a child's absence. Please call 558-2190 and leave the message.

Repeated unexcused absences and tardiness will be referred to the district Student Services Office for further action.

DOGS AT DISMISSAL

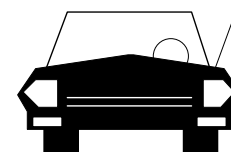
Due to the unpredictable nature of dogs and the safety of students, dogs are not allowed on school grounds at dismissal time. We take our liability for the safety of our students very seriously. We thank you for understanding and keeping the pooches at home!

AFTER SCHOOL ACTIVITIES

During the school year Nixon may sponsor extra-curricular activities. Schedules for extra-curricular activities will be sent home in a special letter. Wednesday evenings are reserved for non-school activities. Nixon School will not schedule any activities after 4:30 on Wednesday.

PARKING

- 1) Please do not leave unattended vehicles in the bus zone.
- 2) Cars are not permitted in the bus loading zone.
- 3) Please do not double park in the bus zone as this necessitates students crossing a lane of traffic and slows the movement of traffic.



BUS STUDENTS

Some students are bused to Nixon for regular and special programs. Buses pick up and unload students at the main entrance. All bus students are under the direct and complete supervision of the driver. Students are expected to comply with all of the rules and regulations of the transportation department. Students scheduled on bus routes are expected to ride the bus home from school unless notification is received from parents.

CRCSD ATTENDANCE PROCEDURES

It is a District expectation that attendance is documented every day in every class by every teacher.

Each school will follow the daily attendance procedures established and follow-up with families of students who have not been accounted for.

School staff will work to establish positive relationships with families and students, identifying barriers and offering support.

A pyramid of interventions had been designed for the elementary, middle school, and high school levels that include supports at the following levels.

Tier 1: Contact with Family

0–2 absences / trimester (for students with identified attendance issues)

3 absences/ trimester (all other students)

Tier II: Family Meeting and Attendance Plan

4-6 absences/trimester

Tier III: Family Meeting and District Contract

7-9 absences/trimester

Tier IV:

10+ absences/trimester

2018

November

2018

<i>Sunday</i>	<i>Monday</i>	<i>Tuesday</i>	<i>Wednesday</i>	<i>Thursday</i>	<i>Friday</i>	<i>Saturday</i>
				Day 3 1	Day 1 2 <i>Staff Learning Day – Early Dismissal 2:20</i>	3
4	Day 2 5	Day 3 6	Day 1 7	Day 2 8	Day 3 9 <i>Staff Learning Day – Early Dismissal 2:20</i>	10
11 <i>Veterans Day</i>	Day 1 12	Day 2 13	Day 3 14	Day 1 15 <i>4th Grade to Symphony</i>	Day 2 16 <i>Staff Learning Day – Early Dismissal 2:20</i>	17
18	Day 3 19	Day 1 20	21 <i>Staff Progress Reporting Day – NO SCHOOL FOR STUDENTS</i>	22 <i>Thanksgiving Day</i> <div style="border: 1px solid black; padding: 2px; text-align: center;">HOLIDAY BREAK</div>	23	24
25	Day 2 26	Day 3 27	Day 1 28	Day 2 29	Day 3 30 <i>Staff Learning Day – Early Dismissal 2:20 Birthday Friday Twin Day</i>	

BREAKFAST PROGRAM

Breakfast is served daily from 8:20 – 8:40 a.m. Participating in the breakfast program does not necessitate students arriving earlier than 8:20 a.m. Students are expected to be in their classrooms by 8:50 a.m.

SCHOOL LUNCH PROCEDURE

Lunch money may be deposited in your child’s account from 8:40 – 8:50 am in the cafeteria. Meal prices for students are \$1.75 for breakfast \$2.70 for lunch, and \$.50 for an extra milk. If you have more than one child, money needs to be deposited in child’s account. This account operates like a back account. Students may use it to eat breakfast, lunch, or buy an extra milk.

Most students at Nixon eat hot lunch every day as there is a choice of 3 main dishes with additional items being self-served. Please check your students account frequently to avoid a negative balance and extra bookkeeping for the cafeteria staff.

Parents are invited to eat with their children throughout the year. If planning to eat with your child, please send \$3.65 (adult price) to school in the morning.

SODA POP IS NOT ALLOWED IN OUR CAFETERIA.

MONEY COLLECTION

NO MONEY IS TO BE COLLECTED, DONATED, OR ASSESSED TO STUDENTS IN THEIR HOMEROOMS WITHOUT PRIOR APPROVAL OF THE PRINCIPAL.

STUDENT CHECKOUT

When a student needs to leave school early, parents/guardian are requested to notify the office *in writing* to assure student safety. When you come to pick up the student, please report to the office. In order to increase building security all parents/guardians who are picking up their child at the end of the day are asked to wait *outside* until dismissal time at 3:50.

STUDENT VISITORS

Children:

No school age child may visit an elementary classroom unless this visit is approved by the principal and the child is accompanied by an adult. We discourage visitations of school age students such as cousins, friends etc. from other schools during their “vacation times”, as our priority is to teach and monitor Nixon students. We also discourage pre-school visitors with parents as this tends to distract our student learning activity.

Adult:

The welcome mat is out for visitation to our rooms most days. There are a few days, however, when school functions better without visitors. Such times are during parties (unless you are helping), standardized testing, the first few days of school, days before vacation, and the last week of each semester. Parents are asked to call the teacher prior to visiting as the classroom schedules vary. All visitors are *required* to stop in the main office prior to a visit in the building.

VOLUNTEERS

Any person interested in volunteering their time and efforts to assist students or staff should contact the school office. Volunteers are used for helping students with classroom assignments, clerical tasks, assisting on class trips, and a variety of other activities. All volunteers are required to fill out the necessary paperwork before volunteering.



PTA



The Nixon PTA is an active and supportive group of teachers, administrators, and parents in the school system. We welcome all new members. Our office for 2018-2019 are:

President..... Heather Cox..... hcox@kerndtbrothers.com
Vice-President..... Tomi Fuchs tomifuchs07@gmail.com
Secretary Melissa Miller
Treasurer Jana Houghkirk.. janahoughkirk@hotmail.com
Carnival Chair..... Jessica Stricker stricker2003@hotmail.com

2018

December

2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2 <i>December 2- December 10 Hanukkah</i>	Day 1 3	Day 2 4	Day 3 5	Day 1 6 <i>Bright Lights Day</i>	Day 2 7 Staff Learning Day – Early Dismissal 2:20 <i>Snow Day</i>	8
9	Day 3 10 <i>Festive Flannel Day</i>	Day 1 11 <i>Red & Green Day</i>	Day 2 12 <i>Holiday Socks Day</i>	Day 3 13 <i>Holiday Best Day</i>	Day 1 14 Staff Learning Day – Early Dismissal 2:20 <i>Holiday Accessories Day</i>	15
16	Day 2 17 <i>Holiday Spirit Day</i>	Day 3 18 <i>Ugly Sweater Day</i>	Day 1 19 <i>Candy Cane Day</i>	Day 2 20 <i>Grinch Day</i>	Day 3 21 Staff Learning Day – Early Dismissal 2:20 <i>Pajama Day Birthday Friday</i>	22
23	24	<i>Christmas</i> 25	26	27	28	29
	HOLIDAY BREAK					
30	31 HOLIDAY BREAK					

SCHOOL BUSES

Students are expected to ride the bus home each day unless the office is notified by the parents or guardian. There are definite conduct standards for those riding buses and such standards contribute to the safe transportation of students. The following outline represents the district regulations relative to student conduct while riding a school bus.

WAITING AT DESIGNATED BUS STOPS

1. Children must stand a safe distance from the roadway unless specifically directed otherwise.
2. Children shall follow the published schedule.
3. Children shall practice safety precautions at all times.

BOARDING THE BUS

1. Children shall not move toward the bus at the school loading zone until the bus has been brought to a complete stop.
2. Children shall not push when boarding the bus.
3. Children must board the bus in single file.
4. Children must follow the driver's instruction regarding seating arrangements.
5. Children shall go directly to their seats and not block the aisle.

RECEIVING AND DISCHARGING PUPILS

Children shall enter and exit from the right front entrance of the school bus and if a roadway must be crossed, the children shall pass in front of the bus, look both directions, and proceed to cross the roadway only on a signal from the bus driver.

CONDUCT WHILE RIDING THE BUS

1. Children may converse quietly with persons seated near them.
2. Children shall not sing, whistle, yell, or make other loud noises when on the school bus.
3. Children must face forward while riding the school bus.
4. Children shall not change seats or annoy other riders.
5. Children shall not eat, smoke, or strike matches while on the school bus.
6. Children must not put any part of their body out of the bus windows.
7. Children carrying large parcels may be asked to leave them with the driver during the bus ride.
8. Children shall not damage bus equipment.
9. Children shall not throw anything out of the bus window.
10. Children must be quiet when the bus is approaching the railroad crossing.
11. Children are to remain on the school bus in case of a road emergency.

MIS-CONDUCT CONSEQUENCES

If a violation of the above mentioned rules is noted by the driver on a written "School Bus Conduct Form", a copy will be sent to the parent. A written warning or a bus suspension will be the consequences depending on the infraction. The principal will notify the parent of any misconduct.

2019

January

2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 HOLIDAY BREAK New Year's Day	Day 1 2 Classes Resume	Day 2 3	Day 3 4 Staff Learning Day – Early Dismissal 2:20	5
6	Day 1 7	Day 2 8	Day 3 9	Day 1 10	Day 2 11 Staff Learning Day – Early Dismissal 2:20	12
13	14 Staff Learning Day – NO SCHOOL FOR STUDENTS	Day 3 15 Begin 2nd Semester	Day 1 16	Day 2 17	Day 3 18 Staff Learning Day – Early Dismissal 2:20	19
20	21 Staff Progress Reporting Day– NO SCHOOL FOR STUDENTS Martin Luther King's Birthday	Day 1 22	Day 2 23	Day 3 24	Day 1 25 Staff Learning Day – Early Dismissal 2:20 Prime Time Testing Birthday Friday	26
27	Day 2 28	Day 3 29	Day 1 30	Day 2 31		

NIXON SCHOOL DISCIPLINE POLICY

The Nixon staff views discipline as a teaching and learning opportunity. We have implemented a computer system (SWIS) to track problem behaviors and communicate effectively with parents. If a student receives an office referral, a form will be sent home or a phone call will be made to inform the parent. Parents' signatures are requested on forms as acknowledgement of receiving the information.

OFFICE REFERRAL DEFINITIONS

Minor Problem Behavior	Definition
Inappropriate language	Low intensity of inappropriate language
Physical contact	Non-serious, but inappropriate physical contact
Defiance/disrespect Non-compliance	Brief or low-intensity failure to respond to adult respects
Disruption	Low-intensity, but inappropriate disruption
Property misuse	Low-intensity misuse of property
Other	Any other problem behaviors that do not fall within the above categories
<hr/>	
Major Problem Behavior	Definition
Abusive language/ Inappropriate language/ Profanity	Verbal messages that include swearing, name calling or use of words in an inappropriate manner
Bomb threat/false alarm	Student delivers a message of possible explosive materials being on-campus, near campus, and/or pending explosion.
Combustibles/weapons	Student is in possession of substances/objects readily capable of causing bodily harm and/or property damage (matches, lighters, firecrackers, knife, etc.)
Defiance/disrespect/ Insubordination/ Non-compliance	Refusal to follow directions, talking back and/or socially rude interactions.

Disruption	Behavior causing an interruption in a class or activity. Disruption includes sustained loud talk, yelling, or screaming; noise with materials; horseplay or roughhousing; and/or sustained out-of seat behavior.
Dress Code Violation	Student wears clothing that does not fit within the dress code guidelines practiced by the school.
Fighting/physical aggression	Actions involving serious physical contact where injury may occur (e.g. hitting, punching, hitting with an object, kicking, hair pulling, scratching, etc.).
Theft/forgery	Student is in possession of, having passed on, or being responsible for removing someone else's property or has signed a person's name without that person's permission.
Harassment/tease/taunt	Student delivers disrespectful messages (verbal or gestural) to another person that includes threats and intimidation, obscene gestures, pictures, or written notes. Disrespectful messages include negative comments based on race, religion, gender, age, and/or national origin; sustained or intense verbal attacks based on ethnic origin, disabilities or other personal matters.
Lying/Cheating	Student delivers message that is untrue and/or deliberately violates rules.
Other	Problem behavior causing this referral is not listed above. Staff using this area will specify the problem behavior observed.

DEFIANCE	ELOPEMENT	ILLEGAL SUBSTANCE/ ACCESSORY OR WEAPON	FORGERY/ PLAGIARISM / CHEATING	PEER CONFLICT	PHYSICAL AGGRESSION	PROPERTY DAMAGE	SEXUAL DISPLAY OR CONDUCT	THEFT	TECHNOLOGY VIOLATION	VERBAL AGGRESSION
Defiance, Insubordination or non-compliance	Inappropriate Location	Alcohol Drug Tobacco or Weapons Related	Forgery / Plagiarism	Intent to emotionally harm another peer	Physical Aggression without Injury	Property damage or misuse, vandalism	Inappropriate display of affection	Theft	Technology Violation	Abusive or inappropriate language, profanity towards students or staff

Nixon staff views discipline as a teaching and learning opportunity. Powerschool is used to track major behaviors. If a student receives an office referral, a phone call will be made to inform a parent or guardian.

2019

February

2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					Day 3 1 Staff Learning Day – Early Dismissal 2:20	2
3	Day 1 4	Day 2 5	Day 3 6	Day 1 7	Day 2 8 Staff Learning Day – Early Dismissal 2:20	9
10	Day 3 11	Day 1 12 <i>Lincoln's Birthday</i>	Day 2 13	Day 3 14	Day 1 15 Staff Learning Day – Early Dismissal 2:20	16
17	Day 2 18 <i>President's Day</i>	Day 3 19	Day 1 20	Day 2 21	Day 3 22 Staff Learning Day – Early Dismissal 2:20 <i>Washington's Birthday Birthday Friday</i>	23
24	Staff Progress Reporting Day – NO SCHOOL FOR STUDENTS 25	Day 1 26	Day 2 27	Day 3 28		

DRESS CODE

Students should come to school, dressed comfortably in order to be active participants in the learning process. Our mission is to provide a safe and orderly environment that is conducive to learning. Appropriate clothing should not interfere with classroom activities, safety, or the school mission in any way. The following guidelines shall apply:

- Clothing should be clean and allow students to walk, run, and play safely. Shoes that tie are recommended.
- Inappropriate clothing that should not be worn includes, but is not limited to: short shorts, halters, strapless garments, backless sun dresses, exposed sports bras, ribbed undershirts, see-through clothing, and clothes that expose midriff.
- Jewelry and other accessories that may cause injury or distraction to the educational process should not be worn, especially in during P.E., or recess.
- Any garment, regardless of what it is called, should be worn no shorter than mid-thigh.
- Pants and shorts must be appropriately sized and worn at the natural waistline. Students must wear a belt if pants are too big to stay up at the natural waistline.
- Shirts must be shorter than the hemline of shorts or skirts.
- Clothes, jewelry, and other accessories that contain suggestive, vulgar, or violent slogans or pictures (i.e. WWF items) or advertise illegal products, such as alcohol or tobacco, are not allowed.
- Hats, caps, and scarves cannot be worn in the building.
- Clothing, hairstyle, and body markings, including fake tattoos, glitter, and make-up, which in the judgment of the principal or teacher may disrupt the educational process, are not allowed.

RECESS DRESS

Generally speaking, during the months of December, January, February and the first half of March, all students need to wear boots, a warm winter coat, mittens and something to cover their head as recess will be outside if the temperature is acceptable for outside recess (10 degrees including wind chill). At times we'll have either:

- Regular outside recess
- Blacktop outside recess or,
- Inside recess.

If at all possible, regular outside recess will be held. Students need to be dressed as indicated in the paragraph above.

RECESS

Since recess is a regularly scheduled part of the school day, students are expected to participate in recess activities. All students are expected to go outdoors unless a note from home requests that they stay indoors, or unless the teacher feels there is a sufficient reason for the pupil to stay inside. Occasionally, parents ask permission to have children remain inside for recess because of illness or other reasons. Parents requesting children to stay inside must understand that no supervision is provided to these children since staff are supervising children participating in outside recess, completing assignments and fulfilling other responsibilities that demand their time during recess and noon time. If you feel your child needs to be inside for recess for longer than three days, a doctor's note stating the nature of the student's limitation is required.

RECESS DURING INCLEMENT WEATHER

Students should dress appropriately for changing weather conditions. In winter, students will be expected to go unless the temperature is below 10°F. When the temperature is below 10°F, the outdoor recess will be adjusted. Other conditions, such as wind chill, moisture, etc., will be considered when determining if children will go outside.

PLAYGROUND EXPECTAIONS

1. Play on the blacktop and designated play areas.
2. Behave courteously and use proper language.
3. Show good sportsmanship.
4. Wear appropriate clothing.

Hiawatha City Code 2.1-1.047 prohibits throwing snowballs and other missiles in such a manner as to endanger any person or property.

GYM SHOES

If children do not wear rubber soled shoes to gym class. They will have to remove their shoes. Gym activities are often dangerous when wearing certain types of shoes.

2019

March

2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					Day 1 Staff Learning Day – Early Dismissal 2:20 1	2
3	Day 2 4	Day 3 5	Day 1 6	Day 2 7	Day 3 Staff Learning Day – Early Dismissal 2:20 8	9
10	Day 1 6:00 PTA Meeting 11	Day 2 12	Day 3 13	Day 1 14	Day 2 Staff Learning Day – Early Dismissal 2:20 15	16
17	18	19	20	21	22	23
SPRING BREAK/HOLIDAY						
24	Day 3 25	Day 1 26	Day 2 27	Day 3 28	Day 1 Staff Learning Day – Early Dismissal 2:20 Birthday Friday 29	30
31						

BIRTHDAY TREATS

Birthday celebrations are scheduled once a month. What does that mean? Students may only bring health treats on their designated Birthday Friday Celebration day.

Students should only bring enough treats for their classrooms. Any treats brought other than the day of Birthday Celebration will be sent home.

This year there will be guidelines as to what type of treat your child may bring. However we encourage parents to work together to provide a variety of healthy options on the celebration days.

The Birthday Friday	Celebration Schedule is as Follows:
July/August	Friday, August 31
September	Friday, September 28
October	Friday, October 26
November	Friday, November 30
December	Friday, December 21
January	Friday, January 25
February	Friday, February 22
March	Friday, March 29
April	Friday, April 26
May/June	Friday, May 24

Students will, also, be recognized on these Fridays at lunch and will receive a Happy Birthday pencil. If you have any questions, please let the class room teacher or the office know. Thank you for helping us meet the requirements of the Wellness Policy.

TOYS AT SCHOOL

Games and equipment are supplied by the school system for children to use during recess. We request that students not bring toys, balls, radios, Ninetnedo games etc., to school to show or share unless directed to, as an activity sponsored by the teachers. The school will not be responsible for items that are lost, stolen, or damaged which were brought to school without the consent of school personal.

SCHOOL TELEPHONE

Permission must be obtained from their teacher before using the telephone. School staff members have top priority in use of telephones after school; therefore, children are encouraged not to use the school telephone at this time except in cases of emergency/ After school plans are to be arranged prior to the beginning of the school day. The office phone is not available to students for making these decisions at the end of the school day.

Students will not be allowed to use cell phones during school hours. If the phone is missing the school district is not responsible.

PETS DURING SCHOOL HOURS

Pets are not allowed to visit classrooms for show and tell due to the fact that we can not predict the temperament of the pet in an unfamiliar setting, and we do not know if the pet has had shots or caring fleas/disease. Another concern is for students that have allergies to pets. If you feel that you want to allow pet visits in your classroom; use the below criteria.

Certified therapy dogs will be allowed to visit – given the following criteria:

- Therapy certification and/or record of vaccinations need to be on record in the office.
- Each visit needs to be pre-approved by the principal.
- The dog needs to be on a leash at all times.
- Students will need to approach the dog from a designated side.
- The teacher needs to verify students that have animal allergies and notify parents that the dog will be visiting.
- Require hand washing after touching the dog.

PRIVATE HOME PARTIES

Home party invitations will not be distributed at school unless a whole class is being invited. This will help avoid hurt feelings of students not receiving invitations.

2019

April

2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	Day 2 1	Day 3 2	Day 1 3	Day 2 4	Day 3 Staff Learning Day – Early Dismissal 2:20 5	6
7	Day 1 8	Day 2 9	Day 3 10	Day 1 11	Day 2 Staff Learning Day – Early Dismissal 2:20 12	13
14	Day 3 15	Day 1 16	Day 2 17	Day 3 18	19 Staff Progress Reporting Day – NO SCHOOL FOR STUDENTS	20 Jewish Passover
Easter 21	Day 1 6:00 PTA Meeting 22	Day 2 9:30 2 nd - Wickiup Hill 23	Day 3 24	Day 1 9:30 3 rd – Wickiup Hill 25	Day 2 Staff Learning Day – Early Dismissal 2:20 Birthday Friday 26	27
Orthodox Easter 28	Day 3 29	Day 1 9:30 4 th – Wickiup Hill 30				

Nixon Attendance 558-2190

Breakfast \$1.75

Lunch \$2.70

Adult \$3.65

Extra Milk \$.50

HOMEWORK

At the discretion of the teacher, certain activities are used as extensions of the school program in grade K-5. These activities would have information gathering, public service, skill building, or general and practical experience benefits.

Examples of activities that might be used are:

- make-up work after absences
- creative writing work to be done at home
- participating in home or community safety programs
- using individual mathematics or sight word flash cards
- extra work in reinforcing basic skills in mathematics, language arts, or reading
- collecting or reading material and/or writing reports for any class
- grades 3rd – 5th may use an action planner (assignment book) that should be seen and signed by a parent

SCHOOL ACTIVITIES

Special classroom activities are decided upon by the students and teachers. Special activities will usually center on class academic areas and seasonal themes. The classroom teacher will inform parents if their child is being asked to help with refreshments, serve on a committee, or other special needs.

FIELD TRIPS

At the beginning of the school year parents will be asked to go to Power School to complete a district level authorization card. Teachers may also send home additional permission slips for each field trip.



INTRAMURALS PROGRAM

Students may participate in the intramural program, which provides seasonal activities for boys and girls in fourth and fifth grade. Parental permission forms are available from the physical education instructor.

COUNSELING PROGRAM

The school counselor works in three main domains; academic, career and personal/social. The school counselor may have contact with your child through brief individual counseling, social emotional groups and/or classroom instruction. Parents are welcome to contact the school counselor at any time with concerns about their student. If a student will be seen on a regular basis, parents will be contacted.

CONSUMABLE FEES

School fees will need to be paid at the beginning of the year. In the event your check is returned it will be represented electronically along with the state fee.

ACCIDENTS AND EMERGENCY INFORMATION

Accidents serious enough to require a parent's attention, doctor's care, or hospitalization have demonstrated a need for an emergency card be on file. You will be asked to fill out a card at registration or on the first day of school. Please be sure to list people you want in charge of your child's needs when you can't be reached.

In case of an emergency when an ambulance is necessary, school personnel will make decisions until parents or responsible adults can be reached.

2019

May

2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			Day 2 1	Day 3 2 9:30 5 th – Wickiup Hill	Day 1 3 Staff Learning Day – Early Dismissal 2:20	4
5	Day 2 6	Day 3 7	Day 1 8	Day 2 9	Day 3 10 Staff Learning Day – Early Dismissal 2:20	11
12	Day 1 13	Day 2 14	Day 3 15	Day 1 16	Day 2 17 Staff Learning Day – Early Dismissal 2:20	18
19 1:00 – 4:00 School Carnival	Day 3 20	Day 1 21	Day 2 22	Day 3 23	Day 1 24 Staff Learning Day – Early Dismissal 2:20 Birthday Friday	25
26	27 <i>Memorial Day- NO SCHOOL</i>	Day 2 28 6:00 PTA Meeting	Day 3 29	Day 1 30 Last Day for Preschool	Day 2 31 LAST DAY OF CLASSES - Early Dismissal 2:20	

PROGRAM FOR ACADEMIC AND CREATIVE TALENT (PACT)

The elementary school PACT department provides advanced learning experiences for high ability students. PACT Resource Specialists serve the schools on a rotating schedule, offering students the opportunity to participate in challenging activities in such areas as science, humanities, mathematics, and language arts. ACE, Prime Time and PACT are the three programs offered in our elementary buildings.

ACE (KINDERGARTEN & 1st GRADES)

ACE (Academic Challenge Experiences) is a kindergarten and first grade program. The ACE program manager will visit all kindergarten and first grade classrooms a minimum of four times throughout the school year. Lessons will focus on and develop the student's ability to think creatively, critically, logically and to problem solve. Data collected will be used by the classroom teacher and PACT department to aid in determining the need for extensions and future programming.

PRIME TIME (2nd & 3rd GRADES)

Prime Time is a demanding academic program that serves second and third grade students. Students selected for Prime Time have demonstrated potential in a specific intellectual area. There will be opportunities for enrichment in the fall for 2nd grade students. All students in 2nd grade are screened in January. All students in 3rd grade are screened in September and January. Students are selected for this program based on the results of the screening activity, district assessments and teacher observations. Those students selected will meet with the PACT Resource Specialist weekly.

PACT (4th & 5th GRADES)

PACT provides challenging curriculum experiences for high ability students in fourth and fifth grade. Multiple criteria will be used to select students for PACT classes. Criteria include: PACT unit screening scores, achievement tests, ability tests and teacher observations. Students selected will meet with the PACT Resource Specialist weekly.

CLASS LIST FOR NEXT SCHOOL YEAR

This means that parent input will be considered, but no parent requests for specific teachers will be accepted. It is our belief that you know your child best, and we know our learning environments best. Together we will make the best decisions for your child's education and social/emotional wellbeing. Assignments for each school year will be available by the annual Open House in August.

LOST AND FOUND

A box is located in the lower hallway that contains clothing found at school. Parents and children are urged to check the box for lost articles.

PERSONAL BELONGINGS

All personal belongings brought to school are the responsibility of the student. All items stored in lockers should be permanently marked with the student's first and last name. These items include clothing, lunch boxes, school bags, etc.

If it is necessary to bring valuables to school, they should be given to the teacher or office for safe keeping. Valuables should not be brought to school unless requested by the teachers. Students should not bring toys, dolls, radios, games, etc., to school unless permission has been given by the teacher. Cell phones must be turned off and kept in backpack. Any phone on and in the student possession in the classroom will have the phone taken to the principal and the parent must then pick it up.

COUNSELOR

The school counselor works in three main domains; academic, career and personal/social. The school counselor may have contact with your child through brief individual counseling, social emotional groups and/or classroom instruction. Parents are welcome to contact the school counselor at any time with concerns about their student. If a student will be seen on a regular basis, parents will be contacted.

2019

June

2019

<i>Sunday</i>	<i>Monday</i>	<i>Tuesday</i>	<i>Wednesday</i>	<i>Thursday</i>	<i>Friday</i>	<i>Saturday</i>
						1
2	3 Staff Learning Day – NO SCHOOL FOR STUDENTS <i>Potential Inclement Weather Makeup Days Id-al-Fitr</i>	4 <i>Potential Student/Staff Learning Inclement Weather Makeup Days</i>	5 <i>Potential Student/Staff Learning Inclement Weather Makeup Days</i>	6 <i>Potential Student/Staff Learning Inclement Weather Makeup Days Orthodox Ascension</i>	7 <i>Potential Student/Staff Learning Inclement Weather Makeup Days</i>	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Schools play an important role in promoting and maintaining their students' health. Healthy students are better learners. But schools can't do it alone. Parents are the other crucial half of the equation to provide the healthy start that kids need to thrive in the classroom and in life.



Look for the **LiveWellness** logo throughout the district for examples of how we help your child stay healthy, strong and ready to learn.



All school districts are required to have a wellness policy. Cedar Rapids Community Schools Wellness Policy can be found on our district website. Here's what our commitment to wellness looks like:

Our school will:

- Provide health education, including nutrition, in the curriculum
- Provide multiple opportunities for physical activity to meet or exceed the Healthy Kids Act requirements (30 min/day for Elementary Schools, 120 min/week for Middle & High Schools)
- Serve school meals that reflect the Dietary Guidelines for Americans, model appropriate portion sizes and provide a well-balanced meal
- Discontinue using unhealthy foods for fundraisers
- Ensure all food and beverages made available during the school day (including snacks) meet District Nutritional Guidelines
- Require that students are physically active during the majority of time in physical education class
- Celebrate events involving food not more than one time each month (check with your school to see how birthdays are recognized)
- Discontinue using food/food coupons as rewards or incentives
- Ensure physical activity is not used for or withheld as a punishment

To support wellness in our schools, families will:

- Send food items for classroom celebrations only when requested by school staff
- Follow the District Nutritional Guidelines when providing meals/snacks (unhealthy treats will not be distributed)
- Help plan and support fundraising events that do not involve food



For more information, visit www.cr.k12.ia.us/our-district/wellness/. The District Wellness Policy can be found in the District Notifications section of the handbook.

Want to get involved? Join your School Wellness Council or the District Wellness Council.

If you have questions about district wellness efforts, please contact Stephanie Neff, Health and Wellness Supervisor at 319.440.6647 or sneff@cr.k12.ia.us.

2019**July****2019**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4 <i>Independence Day</i>	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

2018/19 Calendar

2018																															
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
Jul	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu
Aug	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th 1	Fr 2	Sa	Su	Mo 3	Tu 1	We 2	Th 3	Fr 1
Sep	Sa	Su	Mo	Tu 2	We 3	Th 1	Fr 2	Sa	Su	Mo 3	Tu 1	We 2	Th 3	Fr 1	Sa	Su	Mo 2	Tu 3	We 1	Th 2	Fr 3	Sa	Su	Mo 1	Tu 2	We 3	Th 1	Fr 2	Sa	Su	
Oct	Mo 3	Tu 1	We 2	Th 3	Fr 1	Sa	Su	Mo	Tu	We 2	Th 3	Fr 1	Sa	Su	Mo 2	Tu 3	We 1	Th 2	Fr 3	Sa	Su	Mo 1	Tu 2	We 3	Th 1	Fr 2	Sa	Su	Mo 3	Tu 1	We 2
Nov	Th 3	Fr 1	Sa	Su	Mo 2	Tu 3	We 1	Th 2	Fr 3	Sa	Su	Mo 1	Tu 2	We 3	Th 1	Fr 2	Sa	Su	Mo 3	Tu 1	We	Th	Fr	Sa	Su	Mo 2	Tu 3	We 1	Th 2	Fr 3	
Dec	Sa	Su	Mo 1	Tu 2	We 3	Th 1	Fr 2	Sa	Su	Mo 3	Tu 1	We 2	Th 3	Fr 1	Sa	Su	Mo 2	Tu 3	We 1	Th 2	Fr 3	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo
2019																															
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
Jan	Tu	We 1	Th 2	Fr 3	Sa	Su	Mo 1	Tu 2	We 3	Th 1	Fr 2	Sa	Su	Mo	Tu 3	We 1	Th 2	Fr 3	Sa	Su	Mo	Tu 1	We 2	Th 3	Fr 1	Sa	Su	Mo 2	Tu 3	We 1	Th 2
Feb	Fr 3	Sa	Su	Mo 1	Tu 2	We 3	Th 1	Fr 2	Sa	Su	Mo 3	Tu 1	We 2	Th 3	Fr 1	Sa	Su	Mo 2	Tu 3	We 1	Th 2	Fr 3	Sa	Su	Mo	Tu 1	We 2	Th 3			
Mar	Fr 1	Sa	Su	Mo 2	Tu 3	We 1	Th 2	Fr 3	Sa	Su	Mo 1	Tu 2	We 3	Th 1	Fr 2	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo 3	Tu 1	We 2	Th 3	Fr 1	Sa	Su
Apr	Mo 2	Tu 3	We 1	Th 2	Fr 3	Sa	Su	Mo 1	Tu 2	We 3	Th 1	Fr 2	Sa	Su	Mo 3	Tu 1	We 2	Th 3	Fr	Sa	Su	Mo 1	Tu 2	We 3	Th 1	Fr 2	Sa	Su	Mo 3	Tu 1	
May	We 2	Th 3	Fr 1	Sa	Su	Mo 2	Tu 3	We 1	Th 2	Fr 3	Sa	Su	Mo 1	Tu 2	We 3	Th 1	Fr 2	Sa	Su	Mo 3	Tu 1	We 2	Th 3	Fr 1	Sa	Su	Mo	Tu 2	We 3	Th 1	Fr 2
Jun	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	

CHAPTER 102 – REPORTING CHILD ABUSE

Chapter 102 of the Iowa Administrative Code establishes procedures for investigating incidents of abuse of students by school employees. The procedures include the designation of investigators for the 2018-2019 School Year. The following are the designated Level I investigators for the CRCSD. Any of the following persons may serve as an investigator.

Any person may file a Level I complaint against a Cedar Rapids Community School District employee by completing a Level I complaint form and turning it in to his/her building principal. The complaint may be turned in to any of the individuals on the list below. These forms may be obtained in any school's main office or at the Educational Leadership and Support Center, 2500 Edgewood Road NW, Cedar Rapids, Iowa, in the Human Resources Office.

LEVEL I INVESTIGATORS

PRIMARY: Val Dolezal, Executive Director, Elementary Education – 319/558-2247

ALTERNATES:

Greg O'Connell, Principal, Coolidge Elementary School - 319/558-2167 Chuck McDonnell, Principal, Jefferson High School - 319/558-2435 Wendy Parker, Executive Director, Student Services - 319/558-2575

LEVEL II INVESTIGATORS

If a case is designated as “founded”, it is turned over to a designated Level II Investigator Agency:

Cedar Rapids Police Department

Kathy Collins J.D., School Investigations

Approved by Board of Education: 6/11/2018
Distributed by: Human Resources: 6/2018

2018-19 Calendar

August 23, 2018 (Early Dismissal)
May 31, 2019 (Early Dismissal)

Calendar Legend

	New Teacher Pre-Service
	Teacher Pre-Service
	First Day of Classes/Early Dis. Last Day of Classes/Early Dis.
	Regularly Scheduled Early Release for Professional Learning – All Students
S	End of Semester
F	Final – High School Only
	Holiday Break (No School – All District Offices Closed)
	Break (No School)
	Staff Learning (No School for Students)
	Staff Progress Reporting (No School for Students)
◆	Inclement Weather Make-Up

School Hours:

Elementary School: 8:50am - 3:50pm
Middle School: 7:50am - 2:50pm
High School: 7:50am – 3:00pm

Early Dismissal Hours:

Elementary School: 8:50am – 2:20pm
Middle School: 7:50am – 1:20pm
High School: 7:50am – 1:30pm

Late Start Hours:

Elementary School: 10:50am – 3:50pm
Middle School: 9:50am – 2:50pm
High School: 9:50am – 3:00pm

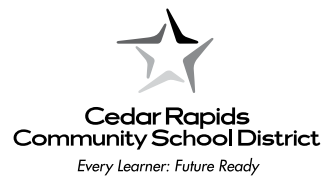
Conference Dates:

October 15 – 26 (ES/MS/HS)
February 11 – 22 (ES/MS Only)

Additional time may be added to the school day beginning March 25, 2019 and/or at the end of the year.

		August 2018						
		1	2	3	4	5	6	7
		8	9	10	11	12	13	14
		15	16	17	18	19	20	21
		22	23	24	25	26	27	28
		29	30	31				
		September 2018						
		1	2	3	4	5	6	7
		8	9	10	11	12	13	14
		15	16	17	18	19	20	21
		22	23	24	25	26	27	28
		29	30	31				
		October 2018						
		1	2	3	4	5	6	7
		8	9	10	11	12	13	14
		15	16	17	18	19	20	21
		22	23	24	25	26	27	28
		29	30	31				
		November 2018						
		1	2	3	4	5	6	7
		8	9	10	11	12	13	14
		15	16	17	18	19	20	21
		22	23	24	25	26	27	28
		29	30	31				
		December 2018						
		1	2	3	4	5	6	7
		8	9	10	11	12	13	14
		15	16	17	18	19	20	21
		22	23	24	25	26	27	28
		29	30	31				
		January 2019						
		1	2	3	4	5	6	7
		8	9	10	11	12	13	14
		15	16	17	18	19	20	21
		22	23	24	25	26	27	28
		29	30	31				
		February 2019						
		1	2	3	4	5	6	7
		8	9	10	11	12	13	14
		15	16	17	18	19	20	21
		22	23	24	25	26	27	28
		29	30	31				
		March 2019						
		1	2	3	4	5	6	7
		8	9	10	11	12	13	14
		15	16	17	18	19	20	21
		22	23	24	25	26	27	28
		29	30	31				
		April 2019						
		1	2	3	4	5	6	7
		8	9	10	11	12	13	14
		15	16	17	18	19	20	21
		22	23	24	25	26	27	28
		29	30	31				
		May 2019						
		1	2	3	4	5	6	7
		8	9	10	11	12	13	14
		15	16	17	18	19	20	21
		22	23	24	25	26	27	28
		29	30	31				
		June 2019						
		1	2	3	4	5	6	7
		8	9	10	11	12	13	14
		15	16	17	18	19	20	21
		22	23	24	25	26	27	28
		29	30	31				
		3	4	5	6	7		

July 2018	
4	Holiday – All Offices Closed
August 2018	
9-14	New Teacher Pre-Service
17-22	Teacher Pre-Service
23	First Day of Classes / Early Dismissal
September 2018	
3	Holiday
October 2018	
8-9	Staff Learning – No Students
November 2018	
21	Staff Progress Reporting – No Students
22-23	Holiday – All Offices Closed
December 2018	
24-25	Holiday – All Offices Closed
26-28	Break – No School
31	Holiday - All Offices Closed
January 2019	
1	Holiday – All Offices Closed
10-11	HS Finals / End of Semester
14	Staff Learning – No Students
21	Staff Progress Reporting – No Students
February 2019	
25	Staff Progress Reporting – No Students
March 2019	
18-21	Break – No School
22	Holiday – All Offices Closed
April 2019	
19	Staff Progress Reporting – No Students
May 2019	
23	JHS Graduation – 7:00pm
24	KHS Graduation – 7:00pm
25	Metro Graduation – 2:00pm
25	WHS Graduation – 7:00pm
27	Holiday – All Offices Closed
30	HS Finals
31	HS Finals / Last Day of School / Early Dismissal OR Potential Inclement Weather
June 2019	
3	Staff Learning – No Students OR Potential Inclement Weather Make-up
4-7	Potential Inclement Weather Make-Up



Non-Discrimination Policy

It is the policy of the Cedar Rapids Community School District not to discriminate in educational programs on the basis of race, creed, color, gender, sexual orientation, marital status, gender identity, socioeconomic status, national origin, religion, disability, age (except for permitting/prohibiting students to engage in certain activities) or genetic information and in employment opportunities on the basis of age, race, creed, color, gender, sexual orientation, gender identity, national origin, religion, disability or genetic information. There is a grievance procedure for processing complaints of discrimination. If you have questions or a grievance related to this policy, please contact Rod Dooley, Executive Director of Equity, (RDooley@cr.k12.ia.us), and/or Linda Noggle, Executive Director of Talent Management, (LNoggle@cr.k12.ia.us), Educational Leadership and Support Center, 2500 Edgewood Rd NW, Cedar Rapids, IA, (319) 558-2000.

Nov. 7, 2017